



STUDENT

H A N D B O O K

F U L L C I R C L E
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W E A R E P I O N E E R S



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INTRODUCTION

THE VISION // OUR BEGINNINGS

FullCircle started in 2010 as a small discipleship program with all guys and no official written rules or guidelines. It was crazy.

Though it was a great pilot year, we quickly realized we needed to bring some more intentional structure into the program if we wanted to create a healthy and productive environment.

Over the last few years, we have changed a lot in how we do things, but our core vision is still the same. We want to make disciples that make disciples. We want to fulfill the greatest commission ever given to man from Jesus :

***“Go and make disciples of all Nations ...
teaching them to observe all that I have commanded you..”
Matthew 28:19-20***

Everything we do is about raising up Christ-centered leaders by giving them the atmosphere to pursue Jesus and the academics to know more about His mission. Through real-life experience, practical ministry training, and being a part of a brand new church plant, FullCircle students will have countless opportunities to learn and grow in their relationship with God and their leadership abilities.

Why do things this way? Because there is a world out there that needs well-educated, ultra-motivated, and uninhibited leaders that want to spread the Gospel. It is the mission of FullCircle to send out these kinds of leaders.

THE MISSION // BE A PIONEER

You may have seen it on a t-shirt, the website, or on a poster somewhere. It's cheesy. It's got some funny images of *Little House on the Prairie* tied to it. But it's a big part of who we are :

“Be a Pioneer.”

It's the heartbeat of FullCircle.

The Pioneer Spirit is not just a thing we say as an attempt to sound cool or trendy. It's our pursuit of the unestablished, the unclaimed, and the “not yet” as we call it. We long to go places no one else has gone. To see things, people, places — everything — through God's eyes rather than our own.

Being a Pioneer requires us to be self-starters, to be dreamers, and to be creative. These are all strong values built within the culture of FullCircle. Everything we do centers on this ability to believe in “what could be” rather than “what is.” Within the context of FullCircle, we believe all pioneers must hold to these five values :

- **Relentless Intentionality**
- **Whole-Self Stewardship**
- **Solution-Side Living**
- **Ever-Increasing Agility**
- **Contagious Fun**

Over the course of a year at FullCircle, we will spend time diving into these leadership values and applying them to our daily lives. Within the next couple pages, we will briefly break down what each of these values mean in the life of a student at FullCircle.

RELENTLESS INTENTIONALITY

The life of the early Pioneer was one of discovery, perseverance, and — perhaps most importantly — relentless intentionality. Every step they took or move they made required the wisdom to look beyond their current circumstances. Even a small decision could dictate their journey's outcome. They had to live life on purpose and not just go through the motions. If they settled for instant gratification rather than working towards the greatest outcome, it could have cost them gravely.

At FullCircle, we believe it is that same spirit of intentionality that grants us success in our lives. If we live on purpose, there are very few things we cannot accomplish. Our core value of intentionality is exercised in all that we do, whether it's in our academics, practical goals, or spiritual walk. In order to have healthy growth at FullCircle, we have to live life on purpose in every paradigm.

WHOLE-SELF STEWARDSHIP

Pioneers had to recognize early on that they had to be stewards with every facet of their life. Their food, health, tools, life-stock, money, etc.. all had to be taken care of and used responsibly in order to last through the whole journey.

Whole-self stewardship means that we take ownership in every aspect of our life. We will do our best to prove responsible in every arena — physical, financial, spiritual, practical, etc.. We want to live a life of healthy investment in the things that keep us moving closer to Christ and not fall victim to reckless indulgence or irresponsibility.

SOLUTION-SIDE LIVING

Pioneers did not have the luxury nor the time to play the victim card in their journey. They were either problem solvers or problem causers. Apathy was not an option. At FullCircle, we want to encourage the culture of creative problem solving. We want to have a solution mentality, not a victim mentality. When conflict or adversity arises around us, we want to be the first to troubleshoot, communicate, and brainstorm (and maybe *Google*) our way into a solution. We all run into problems daily, but Pioneers work hard to solve them.

EVER-INCREASING AGILITY

Though it may seem one-dimensional, agility is not just a physical trait. Agility is the ability to move, grow, and think quickly in a situation. Pioneers could not be one dimensional in their skill set. They had to be hunters and homemakers — farmers and physicians. The more skills they acquired on the trail, the more prepared they were for any situation. It also increased their value as friends to others.

FullCircle students are not *just* musicians. They are not *just* children's or youth ministry pastors-to-be. They are not even *just* public speakers. We want to empower all of our students to widen their skill set at FullCircle and become acquainted with as much knowledge and talents as possible. We hope that every one of our students will leave FullCircle like a ministry swiss-army knife. They will not only be fully equipped in their desired department of leadership, but also can operate beyond that branch and edify any organization with their additional skills.

CONTAGIOUS FUN

Can you imagine life as a pioneer without the bonfires, the singing of songs, and times of community? Life was way too hard not to pause and have some fun. It was important for them to find strength in one another and to spend time laughing, singing, and relaxing.

At FullCircle, we believe we are better when we do life together. And in order to do things together, we have to have a sense of joy and camaraderie amongst us. Community does not work on accident: personalities are too different and tastes too diverse. But if we are willing to see each other as a team and fight for oneness, we will become a community that buys in and thrives together.

A family that laughs together, pioneers together.

SCHEDULE & CALENDAR

THE WEEKLY BREAKDOWN

We do our best to keep a straightforward schedule in the midst of the dynamics of ministry. It seems like sometimes having a regular week is simply — and ironically — not a norm in ministry. But as a whole, we try to keep the calendar updated to make sure you know what’s coming weeks in advance.

With that said, here is a look at a regular week’s schedule at FullCircle :

TIME	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
7:00AM	ONWARD CHURCH SERVICE						OFF DAY // MINISTRY EVENTS	
7:30AM		PRAYER	PRAYER	PRAYER	PRAYER	PRAYER		
8:15AM				BREAK		BREAK		
8:30AM			YMCA	CLASS 1	YMCA	CLASS 1		CLASS 1
9:30AM				BREAK		BREAK		BREAK
9:45AM				CLASS 2		CLASS 2		CLASS 2
10:30AM			CLASS		CLASS			
10:45AM				BREAK		BREAK		BREAK
11:00AM				CLASS 3		CLASS 3		CHAPEL
12:30PM			LUNCH	LUNCH	LUNCH	LUNCH		LUNCH / DISMISS
1:30PM								
2:30PM		WSC TURN AROUND	PRACTICUM	BOOK DISCUSSION	INTERNSHIP			
3:30PM								
4:00PM								
5:00PM								
6:00PM								
11:00PM	CURFEW	CURFEW	CURFEW	CURFEW	CURFEW			
12:00AM						CURFEW	CURFEW	

Schedule is subject to some changes as we approach the beginning of the year, but the bulk of it will remain the same.

THE BIG DATES

Throughout the year, we are involved in what we would call “The Big Events.” whether they are district based, church plant based, or FullCircle based, all of these events are important and are uncompromisable (barring emergencies). This means that they are unavailable for asking off — it’s all hands on deck and of utmost priority. This list also includes the deadlines for tuition, school breaks, and other calendar highlights.

[FALL SEMESTER]

- **AUGUST**
 - 15 : **FC** - \$500 Deposit to FullCircle Due
 - 29 : **FC** - Returning Student Move-In
 - 31 : **FC** - FullCircle Move-in / Tuition Payment Due
 - 31 : **FC** - SAGU Courses Begin
- **SEPTEMBER**
 - 1 : **FC** - Orientation Begins
 - 11 : **OC** - Onward Church Launch
 - 12-14 : **AGK** - Minister’s Intermission
 - 23-24 : **FC** - AGKSOM
 - 28 : **OC** - SYATP
- **OCTOBER**
 - 14-16 : **FC** - Fall Break
 - 21-22 : **FC** - AGKSOM
- **NOVEMBER**
 - 3-5 : **KYM** - Youth Convention
 - 23-27 : **FC** - Thanksgiving Break
- **DECEMBER**
 - 2-3 : **FC** - AGKSOM
 - 14 - Jan. 8 : **FC** - Christmas Break

AGK : DISTRICT EVENTS
KYM : KANSAS YOUTH MINISTRIES
FC : FULLCIRCLE EVENTS
OC : ONWARD CHURCH EVENTS

[SPRING SEMESTER]

- **JANUARY**
 - 8 : **FC** - Final Tuition Payment Due
 - TBD : **FC** - AGKSOM
 - TBD : **AGK** - Prayer Summit
 - TBD : **KYM** - Lead from the Locker
- **FEBRUARY**
 - 3 - 4 : **FC** - 360 Days
 - TBD : **FC** - AGKSOM
- **MARCH**
 - 13-18 : **FC** - Spring Break
 - TBD : **FC** - AGSKOM
- **APRIL**
 - 16 : **OC** - Easter
 - 18-20 : **AGK** - Council
 - 29-30 : **KYM** - Fine Arts
 - TBD : **FC** - AGKSOM
- **MAY**
 - 13 : **FC** - Graduation
 - 14 : **FC** - Move Out Week
 - 31 - June 4 : **AGK** - Woodston Camp
- **JUNE**
 - 5-9 : **KYM** - High School Camp 1
 - 12-16 : **KYM** - High School Camp 2

TUITION INFORMATION

BREAKDOWN

Here is a general breakdown of the cost of tuition at FullCircle and the respective academics options we offer.

FULLCIRCLE GENERAL TUITION

\$6,000/YR

Includes :

- 1 Lodging
- 2 Food (Groceries for 3 Meals a Day)
- 3 FullCircle Books / Resources
- 4 YMCA Membership
- 5 Administrative Fees (Campus / Staff / Office Work)
- 6 General Fees (Travel Costs / Extracurricular Activities)

ACADEMIC TRACKS

AGKSOM / GLOBAL TRACK

\$550/YR (*total year cost at FullCircle on AGKSOM Track = \$6,550*)

Includes :

- 1 All Registration Fees for Courses through AGKSOM or Global University
- 2 Books For All Coursework

SAGU TRACK

APPROX. \$6,000/YR (*total year cost at FullCircle on SAGU TRACK = \$12,000*)

Includes :

- 1 Up to 12 Hours per Semester of Accredited College Courses, Which Work towards an Associate of Arts in Bible and a Bachelor of Arts in Church Leadership
- 2 Access to Financial Aid through SAGU and Government Grants

Every student that attends FullCircle will pay the General Tuition cost. However, the rest of their tuition is based on their academic choice — whether SAGU or AGKSOM / Global. More info on those options are found in the *Code of Conduct* section of the Handbook.

PAYMENT SCHEDULE

Here are the dates for tuition payments. Please take note of the due dates for each payment, and let us know if you have any hesitations, worries, or need assistance.

SAGU TRACK - \$12,000/Year Total

The total price for students taking 24 hours (per year) of SAGU courses with FullCircle is \$12,000. However, only the \$6000 general tuition amount is paid directly to FullCircle with the remaining balance paid to SAGU.

PAYMENT	DUE DATE	AMONT DUE	REMAINING BALANCE
Application Fee	Date of Applying	\$35	\$5965
Reservation Fee	8/15 of Applying Year	\$500	\$5465
Initial Tuition Fee	8/31 of Applying Year	\$4,500	\$965
Final Tuition Fee	Beginning of Spring Semester	\$965	\$0

AGKSOM TRACK - \$6,550/Year Total

AGKSOM students make their entire payment to FullCircle so that we can register our AGKSOM/Global students as a group.

PAYMENT	DUE DATE	AMONT DUE	REMAINING BALANCE
Application Fee	Date of Applying	\$35	\$6,515
Reservation Fee	8/15 of Applying Year	\$500	\$6,015
Initial Tuition Fee	8/31 of Applying Year	\$4,500	\$1,515
Final Tuition Fee	Beginning of Spring Semester	\$1,515	\$0

We do not have these financial deadlines in place to discourage students. However, FullCircle was created as an elite ministry school while also being as affordable as possible. We hope and pray that our intentions are evident during this payment process. Therefore, because we do our best to be an affordable program, we can not operate to the best of our ability while trying to handle extreme dynamics such as late payments. Please talk to us if you are worried about your finances or need help. We are here for you.



F U L L C I R C L E

CODE OF CONDUCT

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[STUDENT GOALS]

...we press on towards the goal to win the prize...

OUR MISSION

FullCircle was established to lead highly motivated students into the next level of their faith and leadership. We want to not only prepare students for successful ministry, but also victory in their personal walk with Christ. We are here to empower every individual student and to help them carry out the Will of God by giving them every foothold we can.

Our hope with the Code of Conduct is to breakdown the heart and intention behind everything we do. We believe that discipleship is an ever-growing experience; it requires dialogue, trust, and transparency. We want you to be successful, and every rule, goal, and standard we have is for that purpose.

- **DEVOTIONS**

We believe it is crucial for students to have time to do personal devotions. In Scripture, we see the example set by men like Daniel (Daniel 6:10), who prayed consistently. We hope to set similar patterns in our students lives as they get the opportunity to pray and journal daily. For that reason, daily devotions are an important part of the schedule at FullCircle.

- **iPads**

Students are given an iPad Mini at the start of the year that will operate as their journal. The iPad will be used by students to take notes from devotions, sermons, chapels, etc. Our goal with this journal is to give students a way to log and capture their entire time here at FullCircle, so they may look back and see all that they went through, what they overcame, and what they were dreaming about.

- **MINISTRY ASSIST**

We want to develop leaders in our ministry not only through schooling, but also through experience. Ministry Assist is a general term for our complete involvement with the many ministries under the banner of the Assemblies of God Ministries Network. Our collaborations with this Network and it's ministries will look different in every scenario, but each opportunity opens the door to learn more about ministry, leadership, and life.

- **Onward Church**

Onward Church is our home church as FullCircle. We realize that students all come from different cities and homes, but as a family and program, Onward is our home. With that said, as ambassador members to this church, we encourage and ask all students to take part in edifying this place with their gifts, talents, and creativity.

Some activities are mandatory — others are not. We simply ask that if you have the chance to pour into our church, don't miss that opportunity.

- **Kansas Youth Ministries**

Throughout the year, FullCircle is involved in multiple Kansas Youth Ministry events, whether it be Convention, Camps, Fine Arts, etc.. These are great opportunities to minister on a grander scale than just the local church. The utmost is expected from all students during these opportunities. These events are great ways to connect with the students and pastors of Kansas, and a future ministry internship or job could result from your hard work! Always keep that in mind.

- **Chi-Alpha Wichita State University**

As we wait until the spring semester for life-groups to begin at Onward, FullCircle students are required to take part in the midweek service held by Chi Alpha at WSU on Tuesday nights. This gathering is a great way to get to know other students in the North East Wichita area, which is where Onward will be established. Chi Alpha will act as a small group for our students to take part in outside of the day-to-day life of FullCircle, and it will give them a chance to grow in another community and make more friends here.

- **SCRIPTURE MEMORY**

Students are given quizzes over scriptures that they will be memorizing throughout the year.

- **SCHOOLING**

FullCircle currently offers two tracks for education. One is through the AGK's School of Ministry and the other is through Southwestern Assembly of God's School of Distance Education.

- **AGKSOM / Global University**

Through AGKSOM, students work on their credentialing courses by taking a new Bible course each month. They will have a designated class time to help them in their study along with a study guide that takes them through the information. This culminates with a weekend conference at the District Office, where students will have a lecture based on the material and will then be tested on it.

If a student fails an AGKSOM test, they will have the opportunity to study and take it again for an extra processing fee.

During months in which our schedule conflicts with AGKSOM, we will do the Global University equivalent course on our campus. This will also alleviate the need for students to come back for AGKSOM during the summer months.

- **SAGU**

Through SAGU, students work through online courses towards a degree in Bible. SAGU offers full-fledge college experience minus the physical classroom with their

use of video lectures, discussion boards, and intuitive homework assignments. Each class has its own professor and students will be able to contact them for guidance.

We give as much time in the morning as possible to protect students from getting behind in their work. Most mornings are broken down into a few hour-long periods. Our goal is that by giving them specific goals each hour, our students will focus better on each of their assignments. We also will take ample break times in between periods to stretch and breathe. Breathing is good.

- **SUPPLEMENTARY STUDIES**

- **Book Discussions**

Throughout the year, students will have books to read that will help them in their walk with Christ. We will discuss the chapters together at a set time during the week. This is required reading — it is not optional. These books are selected by the leaders of FullCircle because we believe they are valuable learning tools. By the end of the year, students will have a head-start to building a great library for their lives as leaders.

- **Ministry Practicum**

Ministry practicum is an excellent way for our students to learn the “*What I wish I knew when I was starting*” lessons from people from all types of ministry. Each practicum lasts a few weeks with classes every Tuesday afternoon. Many of these courses are taught by local staff pastors, so it’s a great way to get to know our community.

- **Internships**

By building relationships with pastors from across the state, FullCircle is able to open up the door for internship opportunities for our students. Throughout the year, we will be connecting students with leaders who can divulge wisdom and knowledge concerning their specific ministry.

- **CHECK POINTS**

- **On track for success**

Every Monday, students will go through an individual check-in with the staff that goes over their schooling, goals, schedule, and current happenings in FullCircle. It is a perfect time to plan ahead for the coming weeks, receive encouragement from the staff, and talk about anything on your mind. Check Points help us move forward in all areas of life through consistent accountability and intentional discipleship.

[RELATIONSHIPS]

...hug hug, kiss kiss...little hug... kiss, kiss...little kiss...

- Nacho Libré

ACCOUNTABILITY

FullCircle provides an atmosphere of concentrated spiritual encouragement. We could be described as a “spiritual incubation period” of sorts. The time spent here is meant for saturation in the Word and Will of God. Therefore, we strive to eliminate any distractions or any sort of outside forces that could cause rifts in your walk with Christ. With that said, during a student’s first semester at FullCircle, we go through a process called “The First Forty.” The First Forty is a time of spiritual emphasis. During this period, we ask that all **first year students** withdraw from their relationships for the first 20 days. We are not asking you to sever all ties with your significant other or treat them like they don’t exist. However, our intention is that these forty days is a time for you and Jesus to grow closer.

We know this has potential to breed frustration, distrust, or confusion, but we know for a fact that committing to this experience will only benefit your relationship with Christ and with your significant other. After the first 20 days, we will begin the dialogue of helping students set up accountability and standards in their relationship. The goal in mind: to foster the most God-honoring and healthy relationship possible. We pray that the last 20 days of the First Forty is a time for refreshing your perspective on what it means to be a Godly couple in pursuit of eventual marriage (eventual.... not immediate).

• FIRST FORTY STANDARDS

• **Communication between couples**

During the First Forty, the lines of communication are more narrow and intentional. We will ask that students do not contact their significant other through phone, social media, FaceTime, or any other typical route. Rather, we ask for them to write letters back and forth. Is this super old fashioned? Heck yeah it is. But here is our heart : we believe that writing letters to the person you are in a relationship with will force you to talk about intentional subjects, such as what God is speaking to you, what direction He is leading you in, and also give you a chance to write out your prayer for them in your own handwriting. This process focuses your conversation to emphasize the things that matter most, and it will also give you a physical memory to hold onto for the rest of your lives, which is rare in the digital age.

• **Time Together**

During the first twenty days of FullCircle, first year students are not allowed to go on dates or hang out with their significant other. We know this can cause frustration, but please don’t lose sight of the intention behind it: focusing on Christ first.

• DATING POLICY

- After students have finished their first 20 days, they are given the liberty and trust to have relationships. This is not a free pass given out for irresponsible and reckless dating, but it is an intentional step made towards healthy relationships, which is made possible by the character, integrity, and maturity of said students. From this point forward, students are expected to maintain a line of accountability from the FullCircle Staff. This does not mean railing questions and uncomfortable conversations, but rather encouragement, wise counsel, and open dialogue. Our staff wants to help you maintain a relationship that is holy before God and a beautiful example for those following in your footsteps. We do this by building you up and encouraging you through prayer and accountability, as well as holding you to the standards and boundaries that protect your character and future. We believe that healthy relationships should lead to a healthy marriage, and we base all of our rules on that idea.

• Rules for Dating

Students who are in relationships must abide by these general rules

- Students will set up their relationship standards with the staff to which they will be held accountable.
- Inappropriate and excessive PDA is called out and dealt with **on sight**.
- Couples cannot go on dates by themselves, but must do so in a group setting (this is 3 people total or more). This is to protect your purity and integrity as a couple, not to belittle or patronize your maturity.
- In order to ride alone in a car together, two students of the opposite sex must first get prior permission and give an account of when they leave from and arrive at their destinations. As heavy as this sounds, this practice is an insurance policy for your character. We don't want any student to ever be accused of something they did not do without anyone to vouch for their behavior. The Devil's only intention is to destroy our lives: if not our physical being, terrorizing our integrity and influence is just as valuable to him. We do our best to make framing us the hardest thing in the world for him.

If there are any questions about relationships, the FullCircle staff is here to help you and guide you in your walk with Christ. There are very few, if any, relationship questions that would be considered unimportant to us. We believe in transparency, and if you are wanting to talk about it, we are here for you.

[CURFEWS / ARRIVAL]

flex and flow

FLEXIBILITY

It's important to remember that sometimes things don't fall perfectly into place. So when things get moved around time-wise, or when we are under the pressure of deadlines, remember that we always are representing Christ. The saying "he who is not flexible is easily broken," reigns true in this program. If we do not remain flexible, the pressure and stress of scheduling mix-ups can burn us out. Know now that things may be switched around on a whim due to outside interference. But remain flexible with us as we try to do our best to protect you from too much stress. Just know there is always a light at the end of the tunnel, and we will do our best to provide time for uninterrupted rest after a long week.

• CURFEW AND LIGHTS OUT

It is key for us to enjoy rest when we get the chance. The following times are set in order to help us get the sleep we need so we can function at our best. If there is ever an issue of getting home on time, please let dorm leaders know as soon as possible. Here are our curfews during the week :

- Curfew for Sunday through Thursday is 11PM
- Curfew for Friday and Saturday night is 12AM

• OUT OF TOWN TRIPS

If students would like to make a trip out of town or back home on an open weekend, they are welcome to do so. However, permission is necessary prior to the trip from one of the staff members through an out of town form. Please understand that we are a discipleship program : part of our mission is to give students an atmosphere that is focused on intense spiritual growth. If a student continues to visit home every weekend and shows signs of back-sliding in their walk with Christ, FullCircle Leadership has the authority to deny the travel request (this includes students from the Wichita area).

Day trips in and around the Wichita-Metro area (e.g. going shopping, seeing movies, running errands, etc.) do not need prior permission. The time table for trip forms is discussed in your weekly Check Points.

• BREAKS / MOVE OUT DAYS

During calendar breaks, FullCircle students will move out of their houses and go home. This away time is meant for spending it with your family. Take time to rest and enjoy this time thoroughly! The official move out day is the FullCircle Calendar. This can be a hectic week, but we need to do our best to move out of the houses completely by the deadline given. Prepare as much as possible before-hand to pack everything up.

[MODESTY]

seeking the good of others

SETTING THE EXAMPLE

For the sake of magnifying our ability to minister to the widest variety of people, and in the spirit of submissiveness, FullCircle will require a conservative standard of modesty and sensitivity in regard to current trends in styles and behaviors. We understand that some students who come to FullCircle will have various convictions and opinions about the appropriateness of styles, dress, hair, habits, and behaviors. But one big goal of FullCircle is to learn to put others before ourselves. In the Bible, the apostle Paul demonstrated this attitude as he refused to do things his conscience would allow in order to avoid offending his brothers. Because the Bible is not specific about many contemporary fads, our ability to minister to others takes precedent over our personal freedoms. Such an attitude is a must for successful involvement in this ministry. At FullCircle, we don't want overly stress the minor details, but we do want to look acceptable to the widest spectrum of people possible. If you follow the guidelines and standards, you will do just fine!

• **DRESS CODE**

- **Regular Day Attire** : T-shirts, jeans, shorts of appropriate length
- **Youth Services** : Nice jeans, nice shirts/tops
- **Sunday Morning Services** :
 - **What to wear** : Nice pants/jeans, dresses/skirts of modest length, nice shirts/tops
 - **What not to wear** : Shorts, graphic t-shirts, short dresses/skirts, tank tops
- **School Assemblies** : Nice Jeans, T-shirts
- **Ministry Opportunities** : Nice jeans and nice shirt are appropriate when working with other ministries or pastors

• **CONDUCT**

It is important for us to recognize that modesty does not just mean clothing. Modesty is a lifestyle. In every aspect of our life - our attitude, our words, our actions - it is key to maintain modesty. This means humility in our serving and remaining mindful of those around us.

- **1 Corinthians 10:30-33 (NIV) 30** If I take part in the meal with thankfulness, why am I denounced because of something I thank God for? **31** So whether you eat or drink or whatever you do, do it all for the glory of God. **32** Do not

cause anyone to stumble, whether Jews, Greeks or the church of God — **33** even as I try to please everyone in every way. For I am not seeking my own good but the good of many, so that they may be saved.

Inappropriate language, music with explicit lyrics, and movies with graphic or sexual content are not acceptable in the modest lifestyle for which we aim. We are striving for holiness in order to be effective in the Kingdom — not for the sake of legalism or self-righteousness.

- **SOCIAL MEDIA**

Social Media is a prevalent part of our culture. You can't go anywhere or hold many conversations without somebody mentioning a youtube video or a Facebook post. We realize the unrealistic nature of putting a complete halt and banishment on these things for incoming students — especially when they can be extremely useful tools. However, we would like to help you guard your hearts and integrity by placing some safeguards and boundaries in your life when it comes to how you represent yourself on social media. Here are some boundaries we believe are essential when it comes to a disciple's social media.

- It is unacceptable for a student to post/share/like/retweet/snap/whatever any material that has blatantly sexual, vulgar, or generally disrespectful content in it. Students all over Kansas look up to our team as a leaders, regardless of how you may see yourself. If you are saturating yourself with toxic media content, it both takes away your ability to speak into their lives effectively and also gives them the excuse to have it in their own life as well — not to mention the hazardous effects it has on you as a temple of the Holy Spirit. Set the example early by challenging yourself to see things online through the lens of the righteousness of God. If it becomes apparent that you are struggling with this area of modesty and conduct, then we will begin the process of removing those mediums.
- It is unacceptable to use any social media as a way to gossip or complain about your experiences with other students, the staff, or the program as a whole. We are a team and a family. Transparency and trust quickly vanish when gossip creeps into our lives. It is of extreme importance that we protect our family and fight for our team. None of us should be poisoning the other through our bitterness. We are here to protect one another and grow together. Do not use social media to defame, discredit, or destroy what God is doing through and in you at FullCircle. And keep the lines of communication alive by being honest and kind to each other face to face, rather than lashing out passive aggressively from a screen.

[THE HOME]

..where the deer and the antelope play...

DOING LIFE TOGETHER

Although as much as we wish they could, not all personality traits mesh well. There are times when people simply will clash about random things. Living in a home with 5-6 people that you have never really met or been around in a concentrated space can result in a nightmare situation if the right attitudes and perspectives are not attained early on. Students have to be respectful and mindful of one another in their homes. Do not allow words to become vile, actions to become selfish, or thoughts to become bitter at any point when living together. Rather, fight for unity and camaraderie in your dorms. Handle the difficult situations and disagreements gently and with love, using the Matthew 18 principle when it is necessary. Here is a simple way to resolve a conflict :

Matthew 18:15-17 (Jesus' words) 15 “If your brother or sister sins, go and point out their fault, just between the two of you. If they listen to you, you have won them over. **16** But if they will not listen, take one or two others along, so that ‘every matter may be established by the testimony of two or three witnesses.’ **17** If they still refuse to listen, tell it to the church; and if they refuse to listen even to the church, treat them as you would a pagan or a tax collector.”

- **Keep it Confidential** : “just between the two of you.” - Don't let it become something you gossip about!
- **Keep the Circle Small** : “if they will not listen, take one or two others along” - Only involve someone else that can help the problem, like a leader or pastor!
- **Be Straightforward** : “go and point out their fault”- Jesus tells us to be completely and lovingly honest with them. This isn't a time to walk on eggshells, it's a time to be real with each other.
- **Be Forgiving** : “If they listen to you, you have won them over.” - As soon as the issue has been resolved, forgive and move on.

• HOUSE KEEPING

Everyone is responsible to help keep the living spaces tidy. Chore lists and times are determined by dorm directors weekly, but the main goal is to make home life as comfortable and clean as possible. We ask all students to keep personal items such as clothes, shoes, coats, etc... in their bedrooms so that the living room couches do not become the “catch all” at the end of the day. Keeping houses and workspaces clean helps set the atmosphere for a peaceful, stress-free home life.

- **DORM DIRECTORS**

Dorm Directors are the authority and accountability in the home. Directors will have the final say in all things regarding the activities and policies that pertain to their house. Here are some examples :

- Dorm directors will be the determining factor in what movies/t.v. shows are watched as a group. All media needs to pass their standards - including video games.
- They will determine the chores that must be done weekly.
- They will uphold the curfews.
- They are a source of love and encouragement to the students during difficult times.
- There are no circumstances outside the permission of a director where guy students will be in the girls' house, and vice-versa. These houses are the places where students get to unwind and take it easy. With that said, we want to keep the home situation a safe and protected place for the ladies "to lady," and the guys "to guy." "Get togethers" led by the dorm leaders, such as movies nights, group dinners, etc..are more than welcome, but they are held at the discretion and schedule of the dorm leader.

- **ROLE OF RETURNING STUDENTS**

Returning students are given the authority to uphold the standards of the Code of Conduct and are given liberty and responsibility within FullCircle. For example, if students would like to hang out in neutral campus venues (such as the EB or the CB) after normal school hours, returning students are allowed to represent the FullCircle staff. In other words, students can hang out together in those areas as long as a returning student is present and the group is 3 or more.

Returning students also serve as leaders in many ministry opportunities. It is their job to teach the incoming students the ropes of being a volunteer force and serving with positive attitudes. They also granted to work in situations with more authority and responsibilities than first years. We expect all students to respectfully submit to each other when it comes to serving as a volunteer team and working as a unit. In these opportunities, we must put aside any differences for the greater good of serving those around us.

- **WHEAT STATE CAMP RELATIONSHIP**

Wheat State Camp is a multi-purpose facility. FullCircle is not the only inhabitants over the school year. Wheat State's staff along with missionaries, renters, and campers live at the campground throughout the entire year. We are another guest on that list. Wheat

State is not our own — we are one small portion of a bigger picture. It is important for us to treat the staff, residents, and renters with high respect and gratefulness.

- **Do not drive into the campground late at night with loud music blaring in your car / honking your horn.**
- **Do not litter.**
- **If you break something or if something is broken, inform the staff of Wheat State immediately.**
- **Avoid parking vehicles in the grass.**
- **Do not go peering through cabins and houses.**
- **Always respect the people at the campground.**
- **Be aware of laundry facility rules and courteous to others when using them**

- **CLEANING AT WHEAT STATE**

Wheat State Camp has offered us a great deal and partnership. In order to subsidize the cost of rent, we have agreed to help them with cleaning the campgrounds (specifically the dorms) after a group stays here. Every Monday, we will go through and clean the cabins as thoroughly and quickly as we can.

- **HORSEPLAY**

We recognize that sometimes we will get rowdy and have fun. These are typically extremely enjoyable times. But just to add some qualifiers to the chaos, we would like to make it clear that though horseplay is just a natural part of life, please be careful! Never break someone else's belongings or try to cause physical harm to any person. We want to have fun, but we have to know the time, people, and place for such. This is especially important to remember when we are serving an organization larger than ourselves, such as a school, church, or the AGK.

[FINANCES]

...I'm just a bill...

STEWARDS

When it comes to finances, we are implored by Scripture to be stewards. As students in a college setting, it is culturally proclaimed that you are to be poor, irresponsible, and stressed out. And though these adjectives may creep into our vocabulary when we describe ourselves in difficult seasons, we want to encourage students to rather identify themselves in who God says they are. God says through His word that He is our provider : that He lacks nothing (Psalms 50), and that all our needs are fulfilled according to the riches and glory of Jesus (Philippians 4).

Since we are under His care as believers, it is important for us to trust in Him when it comes to financial worries. However, this is not a call for living life recklessly, but a charge for us to be responsible. We want to cultivate a pattern that teaches us to give to a selfless need rather than spend on a selfish want. We want to prioritize our life so that we can better receive from God, meet our deadlines, live with less stress, and use what He has blessed us with to serve others' needs. Let's look over some fiscal dynamics that we deal with in FullCircle.

• TUITION SCHEDULE AND EXPECTATIONS

When it comes to tuition payments, the unfortunate “financial end game” is this : without students paying their bill on time, we cannot operate at the high level that we feel called to attain through FullCircle. Moreover, a student cannot experience a healthy discipleship process with a looming anxiety about their remaining balance all while working hard in their schooling. We place a high expectancy on students paying their bill on time because we not only have expenses to meet to keep things running well, but also want them to be free from the worry of it throughout the rest of the year. We as a staff have crunched the numbers as much as we can to make FullCircle affordable with the hope that students can leave this place with little to no debt and enter their mission field. With that said, our budget is tight! We have to meet deadlines. These deadlines are presented to all students at the beginning of the year and will be revisited many times as a reminder throughout the year. Here are some stipulations we have put into place concerning bill payments:

- If a student owes on their bill, they must meet their deadlines or can be potentially penalized with additional late fees. Continual missed deadlines will result in expulsion from the program with the remaining balance still needing to be met.

- If a student who owes money on their balance is working a part time job, they just turn in pay stubs to keep them accountable towards making payments towards their tuition.
- The FullCircle staff retains the right to meet with students who may be deemed as “excessive spenders,” if their bill is still not being met. Our heart in this is not embarrassing rebuke but to help revert them back to that heart of a steward.
- Students that leave or are expelled from FullCircle prior to the end of a school year are financially liable to pay the full amount of their current tuition responsibilities. If their departure is before the spring semester, they are still responsible to pay the \$5,035 fall semester fees in full. If their departure happens during the spring semester, they are responsible for the total tuition payment relative to their educational track (SAGU or AGKSOM).

- **STUDENTS & JOBS**

Can a student have a job?

The short answer : Yes!

The long answer : Yes! With that said, students may have jobs as long as they are not a distraction from their discipleship and growth. For the most part, we have not seen this as an issue in the past. We do suggest that students look for flexible jobs due to our thorough weekly schedule. And if a student does find a job or currently holds a job in the are surrounding our campus, it is necessary for them to fill out work schedule forms and turn them in each week so the staff can know when they will be out. It also must be noted that just because a student has a job, it does not give them exemption to other FullCircle obligations and standards like modesty, curfews, or mandatory activities.

[CONSEQUENCES]

...I so hate them...

INTENTIONALITY

This consequence system is set up to bring consistency to this side of discipleship. We want to have a clear and understandable process that helps us stay the course. Without intentional consequences, rules and standards evaporate into wishy-washy guidelines.

In our program, there are two types of offenses : Type A - Major, and Type B - Minor. For example, breaking the rules concerning relationships and disrespecting authority would be categorized as a Major offense. Tardiness or slipping behind in reading is a minor offense. Students who offend the same rule consecutively will receive a stricter consequence in return. After semester, the slate will be wiped clean and students will have no offenses.

THE CONSEQUENCES

• **TYPE A - MAJOR**

These are consequences given due to flagrant disobedience of major rules.

• **1. Verbal Warning and Signature**

Verbal warning means that students will be warned of the rule they have broken, re-enlightened with the expectation on them concerning this rule, and encouraged to do better. Students will sign a form that says they recognize their mistake.

• **2. Signature and Loss of Day off**

Students will lose their day off and instead work on a project that is selected by FullCircle Leadership (such as working for Wheat State).

• **3. Signature and Loss of Ministry Privileges**

Students will be suspended from group activities and will work on a project that is selected by FullCircle Leadership.

• **4. Expulsion from FullCircle**

This is the most dreaded option for the FullCircle Staff. We absolutely hate having to include this with our consequences, but continual disrespect and disobedience in the same issues will result in the eventual expulsion from our program.

• **Type B - MINOR**

These are consequences that are given to minor rules or standards that are broken

• **1. Verbal Warning and Signature**

• **2. Two Hours of Work on Day Off**

• **3. Becomes a TYPE A:2**

PACKING LIST

WHAT TO BRING

Please keep in mind that not every one of these items is absolutely mandatory, and there are probably many more little things that could be added to this list. Our main goal is to give you a list to start from as you begin this transition so you are not under prepared once school starts. If you have any questions on items you want to pack, please contact us. Also, please remember there is limited space within the houses for big furniture so be mindful with your furniture (dresser, night stand, etc..) choices!

BEDROOM FURNITURE

- Dirty Clothes Hamper
- Luggage (Travel)
- Lamp
- Storage Bins
- Fan
- Clock Radio

LINENS & BEDDING

- Towels
- Set of Sheets / Bedding
- Mattress Pad / Cover
- Blankets
- Comforter
- Hangers
- Laundry Bag
- Sleeping Bag
- Laundry Detergent

OFFICE & SCHOOL

- Notebooks
- Pens / Pencils
- Folders
- 3X5 Cards
- Sticky Notes
- Highlighters
- Bible

ELECTRONICS

- Laptop / Computer
(SAGU MUST HAVE)
- Cell Phone
- Extension Cords
- Power Strips
- Headphones
- Camera
- Flashdrive

TOILETRIES

- Toiletries
- Shampoo / Body Wash
- Dental Accessories
- Tweezers
- Nail Clippers
- Deodorant
- Shaving Accessories
- Medecine
- Cotton Swabs / Q-tips

MISC.

- Umbrella
- Backpack
- Instruments
- Sports Equipment
- Air Mattress

STAFF

FullCircle's core leadership team consists of Hugh Mason, Holly Soyez, and Levi Massey. As a school, we also work closely alongside the staff of Onward Church on many projects and ministry opportunities. Students are expected to respect and submit to any authority — such as the pastors and staff members at Onward — that the core leadership recognizes as part of the overarching family of staff that works with FullCircle.

The Lead Team




Hugh Mason  [hughmas0n](#)
FullCircle Administrator Director

Hugh is over the day-to-day processes of FullCircle and is head of the staff team. He handles the big picture tasks of the program. He also leads in the areas of tuition, check-points, discipline, maintenance, men's dorm life and upholds the vision and mission of FullCircle.

Likes: Being outside, wearing flip-flops, cold root beers

Dislikes: Shopping at Ikea, laziness, bad drivers



Holly Soyez  [hrsoyez](#)
FullCircle Discipleship Director

Holly is in charge of all schooling at FullCircle including the discipleship, internship, and academic processes that it entails. She also leads in the areas of calendar, ministry events, production, check-points, women's dorm life, and helps keep FullCircle up to date and excellent in all paradigms.

Likes: Shopping at Ikea, Alaska, Justin Timberlake Jams

Dislikes: Selfish volley-ball teammates, drama, hugs



Levi Massey  [levimassey](#)
FullCircle Admissions and Recruitment

Levi runs the recruitment and admissions side of FullCircle. He formulates the applications, references, and handles communication with incoming students. He also leads in the areas of website, special creative projects, and the official documents of FullCircle.

Likes: Sports talk, free coffee, Star Wars

Dislikes: Selfies with Bible verse captions, Dallas, being barefoot in public

MISC.

RANDOM INFO

- **VISIT THE WEBSITE**

- **WWW.KSFULLCIRCLE.ORG/NEXT** is a webpage designed just for you! Much of the information you have received in the handbook is there as well, but be sure to check it out!
- **STUDENT QUESTIONNAIRE**
Before you come to FullCircle, we would love to get to know you. On the bottom of that webpage is a questionnaire for you to take — it's filled with some light and some ridiculous questions. Do us a huge favor and fill that out as quick as you can!

- **FOR YOUR YMCA MEMBERSHIP**

In order to get a student level price at the YMCA, please bring one of the following tax forms (which ever is applicable to your situation)

- If you held a job : **2015 Tax Returns / Papers**
- If you were non-filing : **Proof of Non-Filing form**
 - In order to request a non-filing form call the specific IRS number at **1-800-829-1040**. They should be able to fax it to you or your church.
 - Until this form is on hand, we cannot sign up a student for the YMCA.

- **PAYMENTS**

- Tuition payments can be made by check to FullCircle Discipleship

- **ACADEMIC OPTIONS**

- If you have not decided between SAGU or AGKSOM, we need to get that done immediately. By now, the deadline is approaching quickly and financial aid is limited. Please let us know which direction you are going with as soon as you can.

- **IF YOU HAVE ANY QUESTIONS OR CONCERNS PLEASE CONTACT US!**

- KSFULLCIRCLE@GMAIL.COM
316-9924509 // WWW.KSFULLCIRCLE.ORG/CONTACT